

National Taipei University of Technology

Guidance on Intercollegiate Course Taking

Resolved by the Academic Affairs Meeting on May 2, 1998
Amended and Reinstated by the Academic Affairs Meeting on January 15, 2002
Amended and Reinstated by the Academic Affairs Meeting on December 26, 2006
Amended and Reinstated by the Academic Affairs Meeting on December 22, 2009
Amended and Reinstated by the Academic Affairs Meeting on October 27, 2010
Amended and Reinstated by the Academic Affairs Meeting on December 30, 2011
Amended and Reinstated by the Academic Affairs Meeting on May 12, 2021

- Articel 1 The NTUT Guidance on Intercollegiate Course Taking is prescribed pursuant to Article 25 of the Enforcement Rules of the University Act and de facto situations in NTUT.
- Articel 2 This Guidance is prescribed in order to enhance academic conversation and inter school collaboration, sufficiently utilize the faculty and equipment resources in NTUT and other schools, and facilitate the students of NTUT and other schools to register for the courses offered among them.
- Articel 3 In principle, intercollegiate course taking is open for those courses not in NTUT in that semester. The total credit units of intercollegiate course taking cannot exceed one-third of the minimum required graduation credit units. Credit units waiver is in accordance with “Policy on Course Credit Substitutions and Waivers.”
- Articel 4 Schools of intercollegiate course taking must be local or foreign colleges/universities accredited by the Ministry of Education. Schools within the “University System of Taipei (USTP)” can decide their process of intercollegiate course taking, and students follow the process of the joint agreement by the two schools and pay the course fees.
- Articel 5 NTUT students have to fill in the “Intercollegiate Course Taking Application Form for NTUT students.” After getting the approval of the chairs/Deans from their departments/colleges and NTUT Office of Academic Affairs, students have to get the permission from another school before the end of week 2, finish the process and pay the course fees, and return the form to NTUT Office of Academic Affairs for registration. Thus students can study in another school.
- Articel 6 Schools with the permission of intercollegiate course taking can charge credit fees, computer practice fees, material fees, and language practice fees from intercollegiate course takers.
- Articel 7 Cross-registrants shall comply with the regulations of the other schools they desire to register for courses at.
- Articel 8 A school that has accepted cross-registration shall transmit the transcripts

of cross-registrants to their home schools at the end of each semester.

Articel 9 No NTUT student may apply for cross-registration with another school, and no department/institution shall accept any cross-registration from outside students without complying with this policy.

Articel 10 This Guidance and any amendment thereof shall become effective upon the resolution of the Academic Affairs Meeting.